



Ad Hoc Faculty Senate IT Committee Meeting

06 December 2023

8:45 AM, 1008B Center for Computation and Technology

Approved Minutes of the Meeting

Attendance:

Present: Param Singh (Chair), Gerry Knapp (Secretary), Kenneth Lopata, Juana Moreno, Samuel Robison, Craig Woolley (Ex-officio), Sumit Jain (Ex-officio). Absences: Scott Baldrige, Thomas Douthat, Larry Smolinsky.

A regular meeting of the ad hoc FS IT committee convened at 8:48 am on Dec 6, 2023, in room 1008B of the Digital Media Center (Center for Computation and Technology) at the LSU campus, with the Chair and Secretary being present. There were no public comments. The minutes of the last meeting were adopted as revised by unanimous vote following a motion by Robison.

Chair Singh welcomed Vice Provost Jackie Bach to the meeting. He mentioned that on 12/4/23 FSEC has modified the charge of this committee which now includes "To consider questions and issues which may be referred to it by the Faculty Senate or the FSEC." In addition, FSEC has charged this committee to help for the survey on education technology jointly conducted by Faculty Senate, ITS and the Office of Academic Affairs.

A presentation was made to the committee on the planned Faculty Technology Survey by Vice Provost for Academic Programs & Support Services Jackie Bach, Chair Singh, and CIO Craig Woolley. The survey will address the campus Learning Management System (LMS) (currently Moodle) and hardware/software needs, and additional topics to be identified. The survey will be sent out in February, with recommendations from the survey results by April. A high response rate is desired. In discussion, Robison indicated that providing time in faculty meetings may be more helpful than raffles and also suggested considering using focus groups; Singh suggested FSIT members, faculty senators and college policy committee members could help with conducting the surveys during faculty meetings. Our committee is asked to discuss and generate topics and/or questions for the survey.

The committee continued review of PS-125-ST-4 (IT Asset Provisioning & Deprovisioning). The following motions were made:

- Motion by Knapp to "approve PS125-ST-4 IT Asset Provisioning & Deprovisioning", passed unanimously.
- Motion by Knapp to "approve PS 125 IT Asset Management", passed unanimously.

The meeting was adjourned at 10:20am, following a motion by Lopata, passed unanimously.

Respectfully Submitted,
Gerry Knapp, Secretary