Louisiana State University
Office of Accounting Services
Accounts Payable & Travel
217 Thomas Boyd Hall

LACARTE TRANSACTION LOG AS703

Expense Report # _____

Cardholder Name _____ Cost Center # _____ Activity Month _____

			Receipt(s) enclosed					Reconciled
Date	Merchant	Purchase Description		Amount	Budget	Reallocated		
		Total amount from additional pages						
		TOTAL						

Approved by

_____ _____

Authorized Signature Date